



(UNIT-BITT)

# BITT POLYTECHNIC

## Getlatu, Ranchi- 835217

BITT-P/NOTICE/2022- 23/ 10623

Date: 06/01/2023

### NOTICE

#### Subject: Re – Registration for Diploma 3<sup>rd</sup> Semester

With reference to the Notice BITT-P/Notice/2020 – 23/10414, Dated: 06.07.2022, All Diploma students who have taken the admission for the session 2021-24 are informed that their Re – Registration date for the 3<sup>rd</sup> semester is 04.01.2023 to 07.01.2023.

Students are advised to pay all outstanding dues (if any) and register for upcoming academic session accordingly.

#### **The essential requirement for Re – Registration are given below:**

1. Students must have passed/promoted in 1<sup>st</sup> semester and appeared in 2<sup>nd</sup> semester examination.
2. All outstanding dues must be clear.

#### **The step – wise Re – Registration process is given below.**

**Step – 1.** Students need to get a no dues receipt from fee deposit counter.

**Step – 2.** Download the Re – Registration form available on the website (Students may find the Re – Registration form on the bottom page of the notice).

**Step – 3.** Duly fill out the Re – Registration form and submit it at Reception – 2 (2nd floor of the A – block)

**Note: The Re – Registration for the higher semester is essential to attend the classes and other academic activities.**

  
Principal  
BITT Polytechnic  
Getlatu, Ranchi

**BITT Polytechnic**

#### **Copy to,**

1. Hon'ble Chairman, BITTGOI
2. Principal
3. Assistant Registrar
4. All HoDs
5. Controller of Examinations
6. Accounts Department
7. Workshops
8. Library
9. Notice Board
10. Website
11. File



# BITT POLYTECHNIC

(Approved by AICTE, New Delhi & Affiliated to Jharkhand University of Technology, Ranchi)  
RUN AND MANAGED BY BIRSA INSTITUTE OF TECHNOLOGY (TRUST) - BITT

Getlatu, Ranchi-835217

## APPLICATION FOR Re- REGISTRATION FOR SEMESTER \_\_\_\_\_

ACADEMIC YEAR : \_\_\_\_\_

Name of Student : \_\_\_\_\_

Father's Name : \_\_\_\_\_

Course/Branch/Section : \_\_\_\_\_

Session : \_\_\_\_\_

Registration No. : \_\_\_\_\_

Category (Gen/BC-I/BC-II/SC/ST) : \_\_\_\_\_

Permanent Address : \_\_\_\_\_

\_\_\_\_\_ PIN \_\_\_\_\_

Communication Address: \_\_\_\_\_

\_\_\_\_\_ PIN \_\_\_\_\_

Mobile No.: \_\_\_\_\_ (Self) \_\_\_\_\_ (Parents)

E-Mail Id: \_\_\_\_\_

### INSTITUTIONAL DUES (To be filled by Account Department)

Semester fee dues : \_\_\_\_\_ Library Dues : \_\_\_\_\_

Any other dues (specify) : \_\_\_\_\_ Remark: \_\_\_\_\_

Endorsement by (Signature of Staff) : \_\_\_\_\_ Date : \_\_\_\_\_

### UNDERTAKING

- I promise to abide by all the rules and regulations of the Institute and Jharkhand University of Technology (JUT).
- I will make sure that I will attend minimum 75% of total Lectures/Periods in Theory/Practical/Tutorial/Project Work separately in each and every subject of the semester.
- I have read and understood the Examination Regulations of Jharkhand University of Technology (JUT), Ranchi.
- The above information given by me is true and if at any stage it is found incorrect then my semester registration will be cancelled.

Date: \_\_\_\_\_

(Signature of Student)

\* Registration confirmation is subject to the declaration of result and eligibility for promotion in semester \_\_\_\_\_ as per JUT norms.

**Academic Performance (with attachment)**

Semester	Percentage Marks Obtained	TR/Mark sheet attached (Yes/No/NA)
I		
II		
III		
IV		
V		
VI		

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**FOR OFFICE USE**

The particulars given above are verified and found correct. Recommended to attend the class of semester \_\_\_\_\_.

**(Dated Signature & Name of authorized Staff)**

**(Dated Signature & Name of HOD)**

Allowed to attend the class.

**PRINCIPAL**